



August 18, 2016

Minutes

The Colchester Housing Authority met on August 18, 2016 for its monthly business meeting at Dublin Village. In attendance were: Robert Gustafson, Executive Director, Marion Spaulding, Vice-chair, Todd Vachon, Secretary, and Lou DelPivo, Tenant Commissioner. The meeting was called to order at 7:08 PM.

The Secretary's minutes for July were reviewed; a motion was made by Lou and seconded by Todd to accept the minutes as submitted.

A motion was made by Lou and seconded by Todd to accept the Financial Report as submitted by the Executive Director; the motion passed unanimously.

PUBLIC COMMENT-none

ADDITIONS TO THE AGENDA-none

COMMUNICATIONS

7-25 SCBG Kick off Meeting. In attendance were Rob Gustafson, Art Shilosky, Maggie Cosgrove, Tricia Dean, Larry Wagner, Tom Acari, and Chris O'Neill.

8-10 Fourth Quarter Financial statement sent to DOH and CHFA

8-16 Rob met with Architect Chris O'Neill and Tenant Representative Lou DelPivo to review the small block grant plans. Rob and Lou identified several cost-saving changes (e.g.; elimination of an island in the parking lot, no need for a new sign by the road, etc) and a few necessary changes (e.g.; two additional sidewalks, pre-digging trenches for future expansion, adding curb cut-outs for handicap accessibility, etc.)

REPORT OF EXECUTIVE DIRECTOR

-Updated the Waiting list: 5 apps added, 4 apps removed, and 1 person was placed for Sept. 1. There are currently 89 persons on the waitlist with apps filed.

-Upstairs units continue to be difficult to fill due to handicap accessibility issues.

-Audit has begun

-RFP for RSC and RAP will be sent out soon

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REPORT OF TENANT COMMISSIONER

-Lou reported that the cucumbers are flying and the tomatoes are popping; everything is good.

UNFINISHED BUSINESS-none

NEW BUSINESS-none

The meeting was adjourned at 7:31

Respectfully Yours,

Todd Vachon
Secretary

CC: Janet LaBella – Chairperson
Commissioners
Rob Gustafson, Executive Director
Rosemary Coyle, Selectwoman
Town Clerk

